Company Bid Log and Contracted Backlog form

This is a convenient form that will allow an owner to track all bids being placed by the estimating department. It can show the overall base bid price for the job or in more detail, pricing by division of work bid. Once the project has bid, the estimator can track the bid results by calling the low General Contractor and inserting the low bid results. Hopefully the results are in your favor and you have won the bid. If not, you have the ability to fill in the low bid price and the spreadsheet will calculate the dollar difference and percentage between your price and the low bid. There is even a space to make notes on the bid results if desired. All projects are allowed to be cut and pasted onto other tabbed spreadsheet in order to move bid projects to "Pending Bids" or "Pending Contracts". Once a project has been awarded, then the project can be moved again to a "Contracted Projects" tab. You will find that this form is easy to use and it is very informative to the owner and estimating department. It will allow you to see any patterns good or bad that may be developing, and it will allow you to track your competitions pricing as well.