



Company Key Performance Indicator Form

Part of running a sustainable company is having the ability to make educated financial decisions at a moment's notice and to spot trends either good or bad. As an owner, you may wear many hats, and wearing the accounting hat may not be one you wear. In this case, you may have an in-house bookkeeper or accountant who handles all of the financial functions. Here, you would not have day to day touches with your accounting software nor the time or ability to create reports for yourself. But some way you need to stay in touch with all financial activity that takes place. The Company Key Performance Indicator Report Form is a great way for your bookkeeper-accountant to keep you abreast of the "Key" items in your business that you need to know about in order to track the financial and productivity success of your company. This form is very flexible and easy to use. You determine the categories and items that are important to your company's success and your bookkeeper can record the weekly activity. As you review the form weekly, you will have the ability to quickly stay in touch with all financial areas of your company in a clean concise report. You will also have the ability to keep a pulse on actions of your company and possibly predict both good and bad results. It is important that this form is completed on a weekly basis. It should be completed and handed to appropriate management on Mondays, so a review of the last week's activity can possibly be used to make adjustment for the current work week. In the end, this form is another tool to allow company owners or managers make critical financial decisions to change or modify actions or system in the company, so maximum profits can be obtained. This form is available in excel format, and is ready to be used!

